NPCC Members and Entities of the NERC Registered Ballot Body,

NPCC Regional Standards Committee has reviewed the proposed changes to the NERC Rules of Procedure Appendix 3A “Standard Processes Manual” currently posted for an “Additional Ballot” through 8pm August 9th, 2018. Sections 6, 7, and 11 have been revised as well as other minor changes. NPCC staff has assisted with the revisions which are based on more efficient processes and to reduce any adverse impact to reliability, in the case of field tests.

The RSC members have indicated support for the changes and recommend an affirmative vote.

Please contact me if you have questions.

Thanks,

Guy V. Zito
Considerations of the responses received from the last comment period are reflected in this draft of the SPM.

**Balloting**

Members of the ballot pool associated with this project can log in and submit their votes by accessing the Standards Balloting and Commenting System (SBS) [here](https://support.nerc.net/). If you experience issues navigating the SBS, contact Linda Jenkins.

**Note:** If a member cast a vote in the previous ballot, that vote will not carry over to this additional ballot. It is the responsibility of the registered voter in the ballot pool to cast a vote again in this ballot. To ensure a quorum is reached, if you do not want to vote affirmative or negative, cast an abstention.

- If you are having difficulty accessing the SBS due to a forgotten password, incorrect credential error messages, or system lock-out, contact NERC IT support directly at [https://support.nerc.net/](https://support.nerc.net/) (Monday – Friday, 8 a.m. - 5 p.m. Eastern).
- Passwords expire every 6 months and must be reset.
- The SBS is not supported for use on mobile devices.
- Please be mindful of ballot and comment period closing dates. We ask to allow at least 48 hours for NERC support staff to assist with inquiries. Therefore, it is recommended that users try logging into their SBS accounts prior to the last day of a comment/ballot period.

**Next Steps**

The ballot results will be announced and posted on the project page. NERC will review all responses received during the comment period and determine the next steps of the project.

For information on the Standards Development Process, refer to the [Standard Processes Manual](http://www.nerc.com).

For more information or assistance, contact Manager of Standards Information, Chris Larson (via email), or (404) 446-9708.

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