



NORTHEAST POWER COORDINATING COUNCIL, INC.
1040 AVE OF THE AMERICAS, NEW YORK, NY 10018 TELEPHONE (212) 840-1070 FAX (212) 302-2782

March 22, 2012

Re: NPCC Open Process-C-17 “Procedures for Monitoring and Reporting Critical Operating Tool Failures” Document

Dear Sir Madam,

Attached for NPCC Open Process Review is the revised NPCC C-17 “Procedures for Monitoring and Reporting Critical Operating Tool Failures” Document. This document outlines the reporting requirements, responsibilities and obligations of the NPCC Reliability Coordinators (RCs), Balancing Authorities (BAs), Transmission Operators (TOPs) and Transmission Owners (TOs) [responsible entities] in response to failures of the operating tools identified in Section 2 of this document and to evaluate failures of these tools and systems from the standpoint of identifying lessons learned.

This document provides:

- 1) A list of the operating tools and systems whose failure requires completion of a Critical Operating Tool Failure Form,
- 2) The reporting requirements,
- 3) A Critical Operating Tool Failure Form (Appendix A) to allow an affected responsible entity to notify NPCC of a critical operating tool or system failure. NPCC staff will forward the form to CO-8 and CO-10 and to the TFCO for their review, and
- 4) A process to analyze the failure of critical operating tools and systems and to identify lessons learned and trends where applicable to help prevent future common failures.

This document was written by the CO-10 System Operational Tools Working Group and was approved by the Task Force on Coordination of Operation in December, 2011. Redline and clean copies of the document are attached.

The NPCC Open Process Review may be accessed through:
<https://www.npcc.org/Standards/SitePages/NonStandardsList.aspx>

When you are on the NPCC web site, the draft of NPCC Document C-17 submitted for comment may be viewed and / or downloaded by clicking on the link "[document.](#)" Comments may be posted on the NPCC Web Site by clicking on the number indicated under "[comments](#)" and following the prompts provided. All comments must be submitted electronically through the NPCC Web site. Comments will be received for forty-five days through **Monday, May 7, 2012**, and they will be addressed by both the CO-10 Systems Operational Tools Working Group and the Task Force on Coordination of Operation.

Sincerely,

James H. Hartwell

James H. Hartwell
Manager, Operations Awareness

cc: Members, NPCC Task Force on Coordination of Operation
Members, CO-10 System Operational Tools Working Group